



# HUNSTANTON TOWN COUNCIL

## Minutes of a meeting in Council Chamber of the General Purposes Committee on Wednesday 9<sup>th</sup> March 2022

This meeting followed on from Finance & Property Management Committee Meeting

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**Present: Cllrs:** Smith (Chair), Winnington, Howard, Kidd, Corby, Easeman, McKimm, Bishopp, Murray Eden

**Also Present:** Cllr Ruston & Johnston (present, not on this committee, no voting rights)  
Town Clerk Jan Roomes  
Admin Officer Louise Parton  
Members of the public x 5

1. **Apologies for Absence**

Apologies of absence received from Cllr Croucher.  
No apologies received from Cllr Williamson.  
Cllr Jamieson not on this committee.

2. **Election of Deputy Chair**

This agenda removed as matter dealt with at last GP Committee meeting.

3. **Declarations of Interest**

Cllrs Corby & Murray declared an interest in agenda item no. 6.

4. **Minutes - confirmation of**

The minutes of the General-Purpose Committee held on 10<sup>th</sup> November 2021 were confirmed and signed as a true record.

5. **Highways & Byways**

Cllr Winnington reported that he was in liaison with Sally Bettinson regarding the 67<sup>th</sup> SOS USAF twinning sign that HTC are purchasing. This will be installed along Cromer Road entering Hunstanton from Old Hunstanton.

6. **Northfield Allotments**

6.1 The Clerk advised;

- i) HTC was still awaiting some of the information they had requested from the Northfield Allotment Committee
- ii) One serious issue had now been addressed by the Northfield Allotments Committee. An outside company would be on site Friday 11<sup>th</sup> March 2022.

6.2 Members considered the management of the Northfield Allotments to revert back to HTC's control. A lengthy discussion took place.  
A member of the public requested to speak.

***6.45 pm Members agreed (8 for, 2 against) to close the meeting to allow 2 members of the public to speak***

***6.50 pm Meeting re-opened.***

**RECOMMENDATION** (7 for, 3 abstentions – 2 due to declaring an interest at agenda item 3) the management of the Northfields Allotments to revert back to HTC's control from 1<sup>st</sup> April 2022 and all paperwork, including bank accounts held by Northfield Allotments Committee to be passed to the Town Clerk by 1st April 2022.

**7. HTC Action Plan (General Purposes)**

The HTC Action Plan was discussed, Clerk to amend as necessary.  
The Action Plan to be an agenda item at the next Full Council meeting.

**8. Newsletter**

Cllr Johnston advised he was currently working on a HTC newsletter. It was hoped it would be ready to be an agenda item at the next full council meeting.

**9. Emergency Plan**

Cllr McKimm had circulated a report from the 1<sup>st</sup> Emergency Plan meeting held 2<sup>nd</sup> March 2022 prior to the meeting.

An introductory letter would be going out to all local residents & businesses.

Cllr McKimm stated there was no reason for any resident to be concerned, the plan was to ensure HTC had contact details of the vulnerable, those who could assist in an emergency, where emergency equipment can be sourced etc.

It was hoped the newsletter could be included in the mail drop.

**10. Councillor Training**

9.1 Cllr Winnington gave a report on the Levelling Up course & the Future Communities course he recently attended.

9.2 Cllr Bishopp requested to attend the Virtual Councillor Refresher Course 28<sup>th</sup> March 7 – 9 pm.

9.3 Cllr Eden requested to attend the Councillor virtual Networking Morning  
21<sup>st</sup> April 10 – 11.30 am.

Meeting closed 7.30 pm.