

HUNSTANTON TOWN COUNCIL

Minutes of the Annual Meeting of the Town Council for 2023/24

held in the Town Hall
on **Wednesday 17th May 2023 at 6 pm**

Present: Cllrs: Howard, Ruston, Bishopp, Corby, Easeman, Kidd, Croucher, Williamson, Eden, Smith
Also Present: BCllr Beal & BCllr Dickinson
Members of the public x 4
Town Clerk Jan Roomes
Admin Officer Louise Parton

This meeting was recorded by Cllr Corby.

1. Election of Town Mayor

Cllr Howard proposed Cllr Ruston to be Mayor for the ensuing year, seconded Cllr Kidd.
Cllr Corby asked Cllrs Eden & Williamson if they would consider the position if he proposed either of them.
Cllr Eden & Cllr Williamson thanked Cllr Corby however both declined.
Members took a vote for Cllr Ruston (unanimous).
Cllr Ruston read and signed the Chairman's Declaration of Acceptance of Office.

2. Election of Deputy Town Mayor

Cllr Croucher proposed Cllr Williamson to be Deputy Mayor for the ensuing year, seconded Cllr Bishopp.
Cllr Eden put himself forward to be Deputy Mayor for the ensuing year, seconded Cllr Corby.
Members took a vote. Cllr Eden 6, Cllr Williamson 4.
Cllr Eden read and signed the Deputy Chairmans Declaration of Acceptance of Office.

3. Apologies for Absence

No apologies for absence, all members present.

4. Declarations of Interest

There were no declarations of interest.

5. Minutes – confirmation of

The minutes of the meeting held 25th May 2022 were confirmed and signed as a true record.
Cllr Bishopp, seconded Cllr Corby (unanimous).

6. Committee Membership

Members agreed (unanimous) the following committee memberships for the ensuing year: -

- i. **General Purpose & Community Committee**
Cllrs: Smith, Williamson, Kidd, Easeman, Corby, Howard, Croucher, Bishopp, Ruston.
- ii. **Finance & Property Management Committee**
Bishopp, Eden, Howard, Corby, Easeman, Smith, Kidd, Ruston, Croucher, Williamson.
- iii. **Environment Committee**
Corby, Eden, Easeman, Croucher, Smith, Ruston
- iv. **Personnel Committee (maximum 4 members)**
Howard, Corby, Smith, Croucher

7. E-planning

Members agreed (unanimous) the following E-planning membership for the ensuing year;
Cllrs Kidd, Ruston, Easeman, Corby, Croucher, Eden, Williamson

8. Internal Audit Group

Members agreed (unanimous) the following Internal Audit Group membership for the ensuing year;
Cllrs Easeman & Smith.

9. Joint HTC/BCKLWN Forum

Members agreed (unanimous) the representatives for the Joint HTC/BCKLWN Forum to be Chairman and Deputy Chairman of Council, Chairman of General Purpose & Community Committee and Chairman of Finance & Property Management Committee.

10. Task & Finish Group Membership

Members agreed (unanimous) all Task & Finish Groups have now elapsed.

11. Panels

Members agreed (unanimous) membership (3 members) of the following panels:

- i. Disciplinary Panel – Cllrs; Croucher, Easeman, Smith
 - ii. Grievance Panel – Cllrs; Ruston, Williamson, Eden
 - iii. Appeals Panel – Cllrs; Kidd, Williamson, Bishopp
- (No member of Personnel Committee or Disciplinary Panel to be on Appeals Panel)

12. Representatives

Members agreed (unanimous) the HTC representative/s for:

- i. Hunstanton Advisory Group – Mayor Cllr Ruston & Cllr Williamson
- ii. Hunstanton in Bloom – Cllr Croucher
- iii. West Norfolk Tourism Forum – Cllr Corby & Cllr Croucher reserve
- iv. Wash East Coast Strategy Group – Cllr Corby & Cllr Eden
- v. HTC Friendship Group – Cllr Easeman, Cllr Howard & Town Clerk

The new Mayor Cllr Ruston thanked members for voting for him and thanked Cllr Howard for the work she had put in as Mayor for 2022/23.

Meeting closed 6.37 pm