

HUNSTANTON TOWN COUNCIL
Expenditure 2019/20

| Voucher | Supplier | Invoice No. | Description | VAT | Gross |
|---------|---------------------------------------|--------------|--|----------|-------------------------|
| 5085 | Anglian Water | 74857122 | Water charges | £ - | £ 51.00 |
| 5086 | Norfolk Association of Local Councils | 2690 | Subscriptions and Association Charges | £ - | £ 691.61 |
| 5087 | AquaPure | | Window Cleaning | £ - | £ 82.00 |
| 5088 | Steve Roomes | | Maintenance and decorating for Basement Disabled Toilet Materials and Labour | £ - | £ 290.00 |
| 5089 | A S Rollason | K Dunbar | Entertainment – Blossom Day | £ - | £ 185.00 |
| 5090 | Hunstanton Band | K Dunbar | Entertainment – Blossom Day | £ - | £ 70.00 |
| 5091 | Anglian Chemicals | In081146 | Sani Bin collection charges | £ 36.00 | £ 216.00 |
| 5092 | ICO (Information Commissioners | ZA328951 | Renewal – Data Protection Fees | £ - | £ 40.00 |
| 5093 | NALC | 2928 | Good Councillor Guide (6) | £ - | £ 21.00 |
| 5094 | Viking | 692414 | Stamps. Ink. Stationery. Archive Storage Boxes. | £ 26.35 | £ 251.07 |
| 5095 | Brewers | KLN/00203606 | Paint Supplies | £ 14.85 | £ 89.09 |
| 5096 | 2Commune | 2038 | New email accounts for 15 new Councillors | £ 105.00 | £ 525.00 |
| 5097 | NALC | 2935 | Good Councillor Guide (12) | £ - | £ 42.00 |
| 5098 | S Roomes | 30042019 | To work alongside Caretaker 25 th March – 30 th March Temporary Caretaking 31 st March - 30 th April 2019 | | <u>NO CHARGE</u> |

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| | | | 96 hours. | £ - | £ 1,152.00 |
| 5099 | Viking | 740322 | Stationery | £ 13.00 | £ 78.00 |
| 5100 | Name Badges | PF 146790 | Badges | £ 3.95 | £ 72.04 |
| 5103 | County Fire Services | 13346 | Fire Extinguisher & Alarm | £ 79.80 | £ 478.80 |
| 5104 | 2Commune | 1828 | Email Addresses | £ 30.00 | £ 180.00 |
| 5105 | ECS Computers | INV59413 | Passwords | £ 24.00 | £ 144.00 |
| 5106 | 2Commune | 1889 | Email Address | £ 5.00 | £ 30.00 |
| 5107 | BBT | 115620 | Copier Charges | £ 4.63 | £ 27.79 |
| 5108 | Zurich Municipal | 37820414 | Insurance | £ 74.17 | £ 4,322.42 |
| 5109 | S.Roomes | 139137 | Pat Test Meter | £ 55.80 | £ 334.80 |
| 5110 | S.Roomes | S911947 | CCTV Camera's | £ 14.17 | £ 113.34 |
| 5111 | Tormax | DV108742 | Main Entrance Door - Maintenance | £ 57.00 | £ 342.00 |
| 5112 | V & J Knitwear Ltd | 287380 | Uniforms | £ 22.58 | £ 135.48 |
| 5113 | Chemex | 10666 | Blue Rolls | £ 24.32 | £ 145.92 |
| 5114 | S.Roomes | | Toolstation – Lamps, Bulbs, Float Valves and weedkiller spray | £ 13.64 | £ 81.76 |
| 5115 | SSE | 9210228772 | Electricity | £ - | £ 2,213.02 |
| 5116 | Hunstanton British Legion | | Donation – 2 Wreaths | £ - | £ 150.00 |
| 5117 | Hunstanton & District Chamber of | ProForma | Annual Subscription | £ - | £ 25.00 |
| 5118 | A.Winnington | | Plants & Materials for Raised Bed and Window Boxes | £ 16.40 | £ 110.38 |
| 5119 | Viking | 505651 | Office Stationery | £ 18.68 | £ 112.10 |
| 5120 | Arco of Heacham | 1696 | Scaffold Tower Hire | £ 9.60 | £ 57.60 |

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| 5121 | Viking | 879361 | Ink Cartridges | £ 6.69 | £ 40.15 |
| 5122 | Viking | 879362 | First Aid Supplies | £ 5.41 | £ 32.47 |
| 5123 | Aquapure | L Seagrave | Window Cleaning | £ - | £ 82.00 |
| 5124 | Community Heartbeat | 4047 | Bronze Membership | £ 24.80 | £ 148.80 |
| 5125 | Name Badges | ProForma 147308 | Magnetic Name Badge | £ 2.49 | £ 14.96 |
| 5126 | Viking | 909176 | CCTV Signs | £ 1.12 | £ 6.70 |
| 5127 | 2Commune | 2093 | Councillor emails (x2) | £ 14.00 | £ 84.00 |
| 5128 | NALC | 3137 | Councillor Training 03.06.2019 | £ 86.40 | £ 518.40 |
| 5129 | A Winnington | 18803 | Self-watering flower baskets c/w fixings | £ 61.94 | £ 371.64 |
| 5130 | S Roomes | 07A25180 | Main Hall replacement toilet and seat | £ 24.68 | £ 148.06 |
| 5131 | S Roomes | | Parts for Buffer & carpet Cleaner FC June 19 | £ 93.06 | £ 558.34 |
| 5132 | Paris Print | 14355 | Field Day Banner | £ 9.00 | £ 54.00 |
| 5133 | Paris Print | 14354 | Northfield Allotments Posters for Open Day | £ 17.20 | £ 103.20 |
| 5134 | PPL PRS | SIN1145157 | Annual Performing Rights Fee | £ 25.48 | £ 152.91 |
| 5135 | ARK Signwriting | | Town Hall - Chairman's Board | £ - | £ 60.00 |
| 5136 | Wave - Anglian Water | 5760498 | Water Charges | £ - | £ 445.73 |
| 5137 | BCKLWN | ZZIN001850 | Election Recharge costs | £ - | £ 52.40 |
| 5138 | S Roomes | | Replacement floor covering (H&S issue). Replacement Work Top - Upstairs Kitchen | £ 40.06 | £ 240.31 |

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| 5139 | Screwfix | 994678509 | Toilet Seat, Carpet door strip, double sided tape | £ 9.85 | £ 59.12 |
| 5140 | Viking | 31155 | Stationery and Ink | £ 28.66 | £ 301.19 |
| 5141 | B.W.Electrical | 814 | Power to sink water heater. Insta | £ 58.80 | £ 352.80 |
| 5142 | Paris Print | 14404 | Banner - Hunstanton In Bloom | £ 5.60 | £ 33.60 |
| 5143 | Owens DIY | 3991 | Building Maintenance | £ 19.02 | £ 114.10 |
| 5144 | Hughes | SS424012191 | Kettles | £ 6.67 | £ 39.98 |
| 5145 | Screwfix | 1000148084 | CCTV extension cable | £ 2.50 | £ 14.99 |
| 5146 | Viking | 78053 | Canteen Supplies | £ 0.32 | £ 45.38 |
| 5147 | Wave - Anglian Water | 5823547 | Allotment water charges | £ - | £ 252.50 |
| 5148 | Stephen Gibson | 602 | Gas safety certificates (for 4 appliances) | £ - | £ 90.00 |
| 5149 | Screwfix | 1000812030 | S/S Sink and Taps | £ 12.33 | £ 73.98 |
| 5150 | Screwfix | 1000812022 | Fixings for kitchen | £ 1.06 | £ 6.39 |
| 5151 | BBT | 121750 | Photocopy Charges | £ 5.07 | £ 30.43 |
| 5152 | Viking | CN-122939 | Credit for Canteen Supplies | -£ 0.32 | -£ 45.38 |
| 5153 | J.Roomes | 630873 | Tablecloths | £ 18.33 | £ 109.99 |
| 5154 | Hubub | 5666 | Ballot Bin | £ 47.00 | £ 283.00 |
| 5155 | Viking | 119063 | Stationery | £ 20.26 | £ 121.54 |
| 5156 | The Admin Agency | 202007 | Quarterly Audit | £ - | £ 75.00 |
| 5157 | The Gem Shop | 905 | Engrave & clean Mayor's Chain | £ 15.00 | £ 75.00 |
| 5158 | Stephen Gibson | 640 | Boiler Repair | £ - | £ 195.00 |
| 5159 | OTIS | 1362147 | Annual Maintenance Contract | £ - | £ 823.62 |
| 5160 | J.Roomes | 38E4FO-E52E24 | Civic Service | £ - | £ 300.50 |
| 5161 | J.Roomes | | Civic Service | £ - | £ 22.69 |
| 5162 | J.Roomes | | Locks | £ - | £ 21.95 |
| 5163 | J.Roomes | 451870827 | Civic Service | £ - | £ 87.75 |

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| 5164 | STAC | 176887 | Folding Tables | £ 68.96 | £ 413.76 |
| 5165 | Stephen Gibson | 605 | Supply & fit Water Heater | £ - | £ 520.00 |
| 5166 | S.Roomes (Wickes) | 02-0724 | Toilet Flooring | £ 29.15 | £ 174.82 |
| 5167 | Le Strange Estate | 8403 | Rent for Allotments | £ - | £ 200.00 |
| 5168 | Viking | 237400 | Stationery and Ink | £ 20.13 | £ 120.77 |
| 5169 | Steve Roomes | 108411 | Skirting for mens toilets in the basement | £ 15.15 | £ 90.88 |
| 5170 | Emotive - Factored | 776 | Main Hall Lighting | £ 965.60 | £ 5,793.60 |
| 5171 | Adrian Winnington | 75 | Flowers and Bulbs | £ 4.00 | £ 24.00 |
| 5172 | KL Publications | KL011005 | Advert - Festival of Christmas | £ 24.00 | £ 144.00 |
| 5173 | PKF Littlejohn LLP | SB20192474 | Audit - External | £ 120.00 | £ 720.00 |
| 5174 | Scouts | | Saturday Car Boot Sales | £ - | £ 1,075.00 |
| 5175 | Emotive - Factored | 795 | Main Hall Lighting | £ 494.63 | £ 2,967.77 |
| 5176 | C.McAteer | 7102019 | Christmas Festival -additional | £ - | £ 48.96 |
| 5177 | Cameo Curtains | 2221 | Town Hall Curtains | £ 1,143.78 | £ 6,862.66 |
| 5178 | PPL PRS | SIN1172128 | Music Licence for Town Hall | £ 65.75 | £ 394.52 |
| 5179 | Town and Around | 04/11/2019 | Advert - Festival of Christmas | £ 99.00 | £ 594.00 |
| 5180 | Owens DIY Ltd | 3192 | Building Maintenance | £ 18.05 | £ 108.30 |
| 5181 | 2Commune | 2093 | New Email Accounts | £ 14.00 | £ 84.00 |
| 5182 | Diamond Rose | 19120101A | Stilt Walkers | £ - | £ 300.00 |
| 5183 | Diamond Rose | 19120101B | Stilt Walkers - pmt next month | £ - | £ 300.00 |
| 5184 | B.W.Electrical | 842 | Investigate faulty lights | £ 12.00 | £ 72.00 |
| 5185 | Ark Signwriting | | Name on Board | £ - | £ 60.00 |
| 5186 | Cllr Geoffrey Smith | | Expenses - mileage to function | £ - | £ 86.40 |
| 5187 | Anglian Chemicals | IN092102 | Soap Dispensers | £ 5.49 | £ 32.93 |

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| 5188 | Viking | 340379 | Envelopes | £ 0.70 | £ 4.19 |
| 5189 | Viking | 350565 | Canteen and Stamps | £ 2.20 | £ 97.17 |
| 5190 | Anglian Chemicals | IN092568 | Stripping Pad | £ 3.61 | £ 21.65 |
| 5191 | S.Roomes (Wickes) | 374773518 | Tiles for Ladies Toilet | £ 53.15 | £ 318.90 |
| 5192 | Norfolk CC | 1516768 | Civil Ceremony Licence - 3 yrs | £ - | £ 1,810.00 |
| 5193 | CLA Copyright Agency | 631047 | Copyright Licence | £ 28.00 | £ 168.00 |
| 5194 | Anglian Chemicals | IN093160 | Hygiene Collection | £ 84.00 | £ 504.00 |
| 5195 | H DFA | JR | Donation | £ - | £ 300.00 |
| 5196 | J.Roomes | | Remembrance Day Expenditure | £ - | £ 507.56 |
| 5197 | Paris Print | INV-14565 | Festival of Christmas Posters & Leaflets | £ 29.80 | £ 473.80 |
| 5198 | S.Roomes | | Maintenance Expenditure | £ 9.03 | £ 65.46 |
| 5199 | Barking Bugle | | Advertising in Dogs' Guide | £ - | £ 140.00 |
| 5200 | Diamond Rose | 19120101B | Stilt Walkers - final payment | £ - | £ 300.00 |
| 5201 | Viking | 438802 | Stationery and Stamps | £ 28.36 | £ 178.56 |
| 5202 | The Gem Shop | 0920 | Repair & Engrave Mayor's Chain | £ 6.67 | £ 40.00 |
| 5203 | Zurich Insurance | 41322142 | Insurance for Christmas Events | £ - | £ 78.33 |
| 5204 | Paris Print | INV-14594 | Banners for Christmas Fun Day | £ 28.80 | £ 172.80 |
| 5205 | Anglian Chemicals | IN094218 | Blue Paper Towels | £ 28.12 | £ 168.72 |
| 5206 | Viking | 448145 | Wall Planners and Diaries | £ 6.77 | £ 40.62 |
| 5207 | Enhance Decorating | INV-0015 | Decorating Main Hall, Kitchen, Toilet & corridor | £ 996.00 | £ 5,976.00 |
| 5208 | J.Roomes | | Christmas Lights | £ - | £ 26.30 |
| 5209 | J.Roomes | | Christmas Lights | £ 17.87 | £ 107.85 |
| 5210 | 4 J's Publishing | GN88/21 | Advertising Christmas Festival | £ 30.00 | £ 180.00 |
| 5211 | Anglian Chemicals | IN094657 | Sign for door | £ 1.00 | £ 6.00 |

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| 5212 | Smithdon School | | Donation | £ - | £ 1,000.00 |
| 5213 | S.Roomes | | Mileage claim to 03.12.19 | £ - | £ 158.59 |
| 5214 | Hughes (fridges) | SS424062741 | Fridges x 2 | £ 53.32 | £ 319.96 |
| 5215 | J.Roomes (Tesco) | 451917937 | Festival of Christmas Party Food | £ - | £ 181.98 |
| 5216 | Viking | 540349 | Canteen Supplies | £ - | £ 45.98 |
| 5217 | Anglian Chemicals | IN095501 | Baby Changing Units | £ 73.43 | £ 440.59 |
| 5218 | Hunstanton Concert Band | | Music at Funday | £ - | £ 100.00 |
| 5219 | BCKLWN | MISC017053 | Sound Equipment for Fun day | £ 100.00 | £ 600.00 |
| 5220 | Cameo Curtains | 2271 | Final amount for Town Hall Curtains | £ 1,172.98 | £ 7,037.86 |
| 5221 | Anglian Chemicals | IN096370 | Hygiene Collection Contract | £ 34.00 | £ 204.00 |
| 5222 | Excaliber Security | 1732 | Security for Funday | £ 44.19 | £ 265.13 |
| 5223 | 2Commune | 2315 | Annual Website hosting & email support | £ 213.00 | £ 1,278.00 |
| 5224 | Anglian Chemicals | IN096979 | Air Freshener Diffusers and refills | £ 30.74 | £ 184.40 |
| 5225 | Anglian Chemicals | IN096980 | Baby Changing Unit | £ 36.72 | £ 220.30 |
| 5226 | Anglian water | 6546494 | Water Charges | £ - | £ 211.93 |
| 5227 | Anglian water | 6547761 | Water Charges - Allotments | £ - | £ 132.42 |
| 5228 | Viking | 662460 | Printer Ink | £ 10.60 | £ 63.58 |
| 5229 | Costcutters | ProForma | Childrens Chairs - as agreed at Full Council Jan 2020 | £ 83.52 | £ 501.12 |
| 5230 | J.Roomes | 27555 | Condolence Book. TH Kettle & Kitchen requirements | £ 12.57 | £ 75.39 |
| 5231 | S.Roomes | 278129039 | Repairs TH Toilet | £ 4.78 | £ 28.68 |

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| 5232 | Anglian Chemicals | IN097676 | Floor Cleaning & Treatment | £ 12.46 | £ 74.73 |
| 5233 | ECS Computerts | 63260 | Office computer move | £ 59.20 | £ 355.20 |
| 5234 | Searles | 39469 | In Bloom Lunches at Town Hall | £ 46.00 | £ 276.00 |
| 5235 | Anglian Water | 6661202 | Allotment Water Leak Repairs | £ 278.80 | £ 1,672.80 |
| 5236 | SST Ltd | 1148 | Fire Risk Assessment | £ 100.00 | £ 600.00 |
| 5237 | Day Centre | | Donation from 2019 Boot Sales at the request of the Community Engagement WP | £ - | £ 500.00 |
| 5238 | Day Centre | | Donation from Cigarette Bin as agreed at Full Council | £ - | £ 100.00 |
| 5239 | Glasdon UK Ltd | SI793127 | Dog Waste Bin | £ 26.60 | £ 159.62 |
| 5240 | Westcotec Ltd | 10955 | Traffic Monitoring Signs | £ 1,275.20 | £ 7,651.20 |
| 5241 | Viking | 793715 | Paper | £ 1.70 | £ 10.19 |
| 5242 | Owens DIY | 3434 | Town Hall maintenance | £ 18.24 | £ 109.42 |
| 5243 | Owens DIY | 3591 | Town Hall maintenance | £ 20.68 | £ 124.07 |
| 5244 | Viking | 810761 | Paper & canteen | £ 5.98 | £ 61.87 |
| 5245 | Viking | 662348 | Ink & Paper | £ 4.50 | £ 26.99 |
| 5246 | SLCC | MEM228985 | Jan Roomes - Membership Fee | £ - | £ 282.00 |
| 5247 | Name Badges | 992012 | Councillor Badges | £ 8.78 | £ 52.66 |
| 5248 | Owens DIY | 4119 | Repairs & Redecoration in Community Hub | £ 37.10 | £ 222.59 |
| 5249 | The Admin Agency | 202096 | Quarterly Audit | £ - | £ 75.00 |
| 5250 | Enhance Decorating | 110120 | Internal redecoration of both stairwells and hallway | £ 406.00 | £ 2,436.00 |
| 5251 | County Fire Services | 14780 | Town Hall Fire Alarm Service | £ 48.00 | £ 288.00 |
| 5252 | NBB Recycled Furniture | ProForma | Waste Bins for Commuity Orchard | £ 125.70 | £ 754.20 |

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| 5253 | Viking | 662553 | Printer Ink | £ 8.50 | £ 50.98 |
| | Cruso & Wilkin | | | | |
| 5254 | Le Strange Estate | 8831 | Allotment Rent | £ - | £ 200.00 |
| | Personnel Advice & | | | | |
| 5255 | Solutions Ltd | 2501 | Employment Contracts | £ 40.00 | £ 240.00 |