



HUNSTANTON

TOWN COUNCIL

To all members.

Committee Meetings

You are summoned to attend meetings of those committees of which you are a member on

Wednesday 12th July 2017

The meetings will be held in Hunstanton Town Hall, in the following sequence:-

Commencing at 6.30pm

1. General Purpose
2. Finance
3. Quality Council
4. Town Hall Management

The business to be transacted at each meeting and copies of relevant documentation are enclosed.

L Powell
Town Clerk
6th July 2017

HUNSTANTON TOWN COUNCIL

There will be a meeting of the **Finance Committee** on
Wednesday 12th July 2017 in Hunstanton Town Hall
This meeting will follow on from that of the General Purpose Committee

The following business will be transacted
**Please note: this meeting may be recorded or filmed
by the Town Council or members of the public.**

1. Apologies for Absence
To receive apologies and reasons for absence.
2. Declarations of Interest
To receive members Declarations of Interest
3. Minutes - confirmation of
Previous meeting of the Finance Committee held 14th June 2017.
4. Minutes
To consider any matters arising.
5. Annual Estimates (Quarterly Report)
To consider the Annual Estimates quarterly report. Copy enclosed for members.
6. Profit & Loss Prior Year Comparison Report & Bank Statement
To consider the Profit & Loss Prior Year Report and bank statement. Copy enclosed for members.
7. EBS Service Agreement
To consider taking out a service agreement with EBS for the photocopier. Copy enclosed for members.
8. Parking
To consider Hunstanton's car parks, ways to pay and any other suggestions to improve its offering.
9. Pricing Structure
To consider amending the pricing structure for the Town Hall, Basement, Chamber and Community Centre. Copy of current pricing structure enclosed for members.
10. Letter re Speeding on Waveney Road
To consider the email from Amanda Brindle regarding speeding on Waveney Road and NCC's Sally Bettinson's reply. Copies of both emails enclosed for members.

HUNSTANTON TOWN COUNCIL

There will be a meeting of the **General Purposes Committee** on **Wednesday 12th July 2017** in Hunstanton Town Hall.
Commencing at **6.30pm**.

The following business will be transacted
**Please note: this meeting may be recorded or filmed
by the Town Council or members of the public**

1. Apologies for Absence
To receive apologies and reasons for absence.
2. Declarations of Interest
To receive members' declarations of interest.
3. Minutes - confirmation of
Previous meeting of the General Purpose Committee held on 14th June 2017.
4. Matters Arising
To consider any matters arising.
5. Councillors Surgery Report
To receive a report from one or more Town Councillors taking the July surgery.
6. Planning Applications
To receive a report from the Planning Chairman as to planning applications dealt with by e-planning since the last meeting.
7. Chamber of Trade
To receive a report from a member of HTC attending Chamber of Trade meetings.
8. Civic Society
To receive a report from a member of HTC attending the Civic Society.
9. Anglia in Bloom
To receive a report from a member of HTC on the Anglia in Bloom Committee.
10. Hunstanton Prosperity
To receive a report from a member of HTC on the Hunstanton Prosperity Committee.
11. Request from the Trefoil Guild
To consider a request from the Trefoil Guild to permit them to plant their logo in the HTC Flower bed in 2018 as it will be their 75th anniversary. All costs to be covered by them and all work to be arranged by them.

HUNSTANTON TOWN COUNCIL

There will be a meeting of the **Quality Council Committee** on **Wednesday 12th July 2017** in Hunstanton Town Hall.
This meeting will follow on from that of the Finance Committee.

The following business will be transacted
**Please note: this meeting may be recorded or filmed
by the Town Council or members of the public.**

1. Apologies for Absence
To receive apologies and reasons for absence.
2. Declarations of Interest
To receive members' declarations of interest.
3. Minutes - confirmation of
Previous meeting of the Committee held on 14th June 2017.
4. Minutes
Matters arising.
5. Youth Working Party
As deferred from 14th June, at the request of Cllr Ellis, to consider whether or not to continue with the Youth Working Party due to the lack of support from Councillors.
6. Quality Council Committee Working Parties
To receive meeting notes and approve recommendations, as appropriate, from Working Parties appointed by this Committee. Copies enclosed for members.
 - 6.1 12th June 2017 – Neighbourhood Plan Working Party.
No recommendations.
 - 6.2 13th June 2017 - Community Engagement and Media Relations Policy
Three recommendations:
 1. Full Council approves the pilot scheme to conduct HTC Surgeries in a variety of locations and on different days.
 2. Full Council approves, in principle, the purchase of a branded gazebo (subject to submission of quotes and budget availability).
 3. Full Council approves the revised Media Relations Policy.
Copy of revised Media Relations Policy enclosed for members.

HUNSTANTON TOWN COUNCIL

There will be a meeting of the
Town Hall & Community Centre Management Committee on
Wednesday 12th July 2017 in Hunstanton Town Hall.
This meeting will follow on from that of the Quality Council Committee.

The following business will be transacted
**Please note: this meeting may be recorded or filmed
by the Town Council or members of the public.**

3. Apologies for Absence
To receive apologies and reasons for absence.
4. Declarations of Interest
To receive members' declarations of interest
5. Minutes - confirmation of
To receive and consider previous meeting minutes of the Town Hall & Community Centre Management Committee held on 14th June 2017.
6. Minutes – matters arising
To consider any matters arising.
7. TIC Report
To consider the TIC report as prepared by the Facilities Manager. Copy enclosed for members.
8. Town Hall Report
To receive Town Hall Report prepared by the Town Hall Manager. Copy enclosed for members.
9. Community Centre Report
To receive Community Centre Report prepared by the Town Hall Manager. Copy enclosed for members.
10. Town Hall & Com Centre Booking Lists
Available on website: www.hunstantontowncouncil.gov.uk