



HUNSTANTON

TOWN COUNCIL

To all members.

Committee Meetings

You are summoned to attend meetings of those committees of which you are a member on

Wednesday 11th July 2018

The meetings will be held in Hunstanton Town Hall, in the following sequence:-

Commencing at 6.30pm

1. General Purpose
2. Finance
3. Community
4. Property Management

The business to be transacted at each meeting and copies of relevant documentation are enclosed.

**Jan Roomes
Town Clerk
5th July 2018**

HUNSTANTON TOWN COUNCIL

There will be a meeting of the **Finance Committee** on **Wednesday 11th July 2018** in Hunstanton Town Hall

This meeting will follow on from that of the General Purpose Committee

Please note: this meeting may be recorded or filmed by the Town Council or members of the public.

The following business will be transacted

1. Apologies for Absence
To receive apologies and reasons for absence.
 2. Declarations of Interest
To receive members Declarations of Interest
 3. Minutes - confirmation of
Previous meeting of the Finance Committee held 13th June 2018.
 4. Matters Arising from Minutes
To consider any matters arising.
 5. Remembrance 2018 Exhibition
At the request of Cllr Winnington, HTC to consider allocating a maximum £500 to cover the cost of the production of material for the Remembrance 2018 Exhibition to be held in the Town Hall 10th & 11th November 2018.
 6. Fields in Trust Oak Tree
At the request of Cllr Winnington to consider an amount of £50 to replace the Fields in Trust Oak Tree on the Community Centre field.
 7. Litter Bin at Community Centre
At the request of Cllr Winnington to consider purchasing a litter bin for the Community Orchard at a maximum cost of £500 (£233.35 of this amount has been received by way of a grant from the Co-op).
 8. Utility Supplier for Community Centre
To consider prices for the utilities at the Community Centre, renewal due October 2018.
Copy enclosed for members.
 9. Parish Partnership Scheme.
To consider applying through the Parish Partnership Scheme 2019/20 for a mobile VAS to deter the speeding cars down Oasis Way and Lighthouse Lane. HTC to contribute 50% of cost.
Copy emailed to members prior to meeting.
- In accordance with the Public Bodies (Admission to meetings) Act 1960, members of the public will be requested to leave due to the nature of business to be discussed.*
10. Estimates 2018/19
To consider the Estimates Reports 1st April 2018 – 30th June 2018.
Copy of Estimate Report to be circulated to members by email prior to meeting. Hard copies will be on table.
 11. Minutes of Finance Committee Working Party Meetings
To receive the minutes of the Employment Working Party meeting held 4th July 2018.
2 RECOMMENDATIONS (unanimous) made by the Employment Working Party Meeting held 4th July 2018.

HUNSTANTON TOWN COUNCIL

There will be a meeting of the **General Purposes Committee** on
Wednesday 11th July 2018 in Hunstanton Town Hall.
Commencing at **6.30pm**.

The following business will be transacted

Please note: this meeting may be recorded or filmed by the Town Council or members of the public

1. Apologies for Absence
To receive apologies and reasons for absence.
2. Declarations of Interest
To receive members' declarations of interest.
3. Minutes - confirmation of
Previous meeting of the General Purpose Committee held on 13th June 2018.
4. Matters Arising from Minutes
To consider any matters arising from the minutes of the meeting held 13th June 2018.
5. Councillors Surgery Report
To receive a report from Cllr Croucher who attended the councillor surgery held in the Town Hall on Monday 25th June 2018.
6. Planning Applications
To consider any current planning applications and receive updates on recent applications.
7. Chamber of Trade
To receive a report from Cllrs Bosworth and Kidd who attended the Chamber of Trade meeting held 5th July 2018.
8. Civic Society
To receive a report from a member attending the recent Civic Society meeting.
9. Railway Project
To receive a report from a member attending the recent Railway Project meeting.
10. Heritage Pier Community Trust
To receive a report from a member attending the recent Heritage Pier Community Trust meeting.
11. Neighbourhood Plan
To receive a report from a member attending the recent Neighbourhood Plan working party.
12. Sheepfield Development
To consider any matters arising with the proposed Sheepfield Development that Councillors might like to bring to HTC attention.
No meeting has been held this month.
13. Anglia In Bloom
To receive a report from a member of HTC on Anglia In Bloom.
14. Coastal Community Team
To receive a report from a member of HTC on the Coastal Community Team.

15. Wash East Coast Strategy Group
To receive a report from a member of HTC on the Wash East Coast Strategy Group.
16. HTC Gazebo at Carnival
To receive a report from the Clerk on feedback forms completed and comments made to members manning the TIC gazebo at the Carnival.
17. West Norfolk Tourism Forum
To receive a report from the TIC Supervisor who attended the WNTF meeting held 4th July 2018 in Council Chamber.
18. Road Closure Cromer Road
HTC to consider the closure of Cromer Road to enable highways works be carried out.
Copy of email from Tony Stepney, Project Technician emailed to members prior to meeting (03/07/2018).
19. Training
To consider any Councillors or staff requests to attend training.
Copy of NALC Training Programme enclosed for members.

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HUNSTANTON TOWN COUNCIL

There will be a meeting of the **Community Committee** on **Wednesday 11th July 2018** in Hunstanton Town Hall.

This meeting will follow on from that of the Finance Committee.

The following business will be transacted

Please note: this meeting may be recorded or filmed by the Town Council or members of the public.

1. Apologies for Absence
To receive apologies and reasons for absence.
2. Declarations of Interest
To receive members' declarations of interest.
3. Minutes - confirmation of
Previous meeting of the Community Committee held on 13th June 2018.
4. Matters Arising from Minutes
To consider any matters arising from the minutes of the meeting held 13th June 2018.
5. Town Events Meeting
To receive a report from Cllr Bosworth on the recent Town Events meeting held in the Chamber Thursday 28th June 2018.
6. Have a Field Day
To receive a report from Cllr Howard on Have a Field Day held 7th July 2018.
7. Town Crier
To consider where and when to hold auditions for the position of Hunstanton Town Crier.
(Currently 3 applications).
8. Minutes of Community Committee Working Party Meetings
To receive the minutes of the Neighbourhood Plan Working Party meeting held 8th March 2018.
No Recommendations.
To receive the minutes of the Neighbourhood Plan Working Party meeting held 5th June 2018.
No Recommendations

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HUNSTANTON TOWN COUNCIL

There will be a meeting of the
Property Management Committee on
Wednesday 11th July 2018 in Hunstanton Town Hall.
This meeting will follow on from that of the Community Committee.

The following business will be transacted
Please note: this meeting may be recorded or filmed by the Town Council or members of the public.

1. Apologies for Absence
To receive apologies and reasons for absence.
2. Declarations of Interest
To receive members' declarations of interest
3. Minutes - confirmation of
Previous meeting of Property Management Committee meeting held 13th June 2018.
4. Minutes – matters arising
To consider any matters arising from the minutes of the meeting held 13th June 2018.
5. Property Management Working Parties
To receive the minutes of the Business Development Working Party meeting held 4th July 2018.
RECOMMENDATION: To amalgamate the Profit & Loss working party and Business Development working party to one working party.
Name of working party to be decided.
6. Notice Board
To consider erecting the new notice board on the car park wall outside the Town Hall, facing out to road.
7. Town Hall & Community Centre
To receive Town Hall & Community Centre Report prepared by the Facilities Manager.
Copy enclosed for members.
8. Tourist Information Centre
To receive a report from the TIC Supervisor.
Copy enclosed for members.

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