



HUNSTANTON

TOWN COUNCIL

To all members.

Committee Meetings

You are summoned to attend meetings of those committees of which you are a member on

Wednesday 10th January 2018

The meetings will be held in Hunstanton Town Hall, in the following sequence:-

Commencing at 6.30pm

1. General Purpose
2. Finance
3. Quality Council
4. Town Hall Management

The business to be transacted at each meeting and copies of relevant documentation are enclosed.

Jan Roomes
Town Clerk
4th January 2018

HUNSTANTON TOWN COUNCIL

There will be a meeting of the **Finance Committee** on
Wednesday 10th January 2018 in Hunstanton Town Hall
This meeting will follow on from that of the General Purpose Committee

The following business will be transacted

Please note: this meeting may be recorded or filmed by the Town Council or members of the public.

1. Apologies for Absence
To receive apologies and reasons for absence.
2. Declarations of Interest
To receive members Declarations of Interest
3. Minutes - confirmation of
Previous meeting of the Finance Committee held 8th November 2017.
Copy distributed prior to meeting.
4. Minutes
To consider any matters arising.
5. Profit & Loss Report
To consider the Profit & Loss Report for 1st April 2017 – 31st December 2017
6. Public Wi-Fi Access
To consider the quotations for public access Wi-Fi to the Town Hall.
Copies to be circulated to members by email prior to the meeting.
7. Ingleby Bowls Tournament
To consider the Clerk organising the yearly Ingleby Bowls Tournament held at Cliff Parade Bowling Green 1st September 2018 and to increase the entry cost from £24 to £25 per team.
No Sponsorship required by HTC as entry fees cover costs.

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HUNSTANTON TOWN COUNCIL

There will be a meeting of the **General Purposes Committee** on
Wednesday 10th January 2018 in Hunstanton Town Hall.
Commencing at **6.30pm**.

The following business will be transacted

Please note: this meeting may be recorded or filmed by the Town Council or members of the public

1. Apologies for Absence
To receive apologies and reasons for absence.
2. Declarations of Interest
To receive members' declarations of interest.
3. Minutes - confirmation of
Previous meeting of the General Purpose Committee held on 8th November 2017.
4. Matters Arising
To consider any matters arising.
5. Councillors Surgery Report
To consider the location of the next 3 monthly Councillor Surgeries and the 2 representatives of HTC to attend each month.
6. Planning Applications and Updates
To consider any current planning applications and receive updates on recent applications.
7. Civic Society
To receive a report from a member of HTC attending the Civic Society.
8. Alexandra Road Consultation
To discuss any issues relating to the Alexandra Road Consultation.
9. Committee Restructure
To consider the restructuring of Committees.
Copy of draft proposals enclosed for members.
10. Hunstanton Prosperity
To receive a report from a member of HTC on the Hunstanton Prosperity Committee.
11. BC and HTC Joint Management Group
To consider any issues to take forward to the next meeting of the BC and HTC Management Group
12. Wash East Coast Strategy Group
To receive a report from a member of HTC on the Wash East Coast Strategy Group.
Copy enclosed for members.
To appoint 2 representatives to attend future meetings.

HUNSTANTON TOWN COUNCIL

There will be a meeting of the **Quality Council Committee** on **Wednesday 10th January 2018** in Hunstanton Town Hall.
This meeting will follow on from that of the Finance Committee.

The following business will be transacted

Please note: this meeting may be recorded or filmed by the Town Council or members of the public.

1. Apologies for Absence
To receive apologies and reasons for absence.
2. Declarations of Interest
To receive members' declarations of interest.
3. Minutes - confirmation of
Previous meeting of the Committee held on 8th November 2017.
4. Minutes – Matters Arising
To consider any matters arising.
5. Neighbourhood Plan
To receive a report on the Neighbourhood Plan.
6. Love West Norfolk Initiative
To receive a briefing note on Love West Norfolk Initiative.
Copy enclosed for members.

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HUNSTANTON TOWN COUNCIL

There will be a meeting of the
Town Hall & Community Centre Management Committee on
Wednesday 10th January 2018 in Hunstanton Town Hall.
This meeting will follow on from that of the Quality Council Committee.

The following business will be transacted

Please note: this meeting may be recorded or filmed by the Town Council or members of the public.

1. Apologies for Absence
To receive apologies and reasons for absence.
2. Declarations of Interest
To receive members' declarations of interest
3. Minutes - confirmation of
To receive and consider previous meeting minutes of the Town Hall & Community Centre Management Committee held on 8th November 2017.
4. Minutes – matters arising
To consider any matters arising.
5. TIC Report
To consider the TIC report as prepared by the Facilities Manager.
Copy enclosed for members.
6. Town Hall Report
To receive Town Hall Report prepared by the Town Hall Manager.
Copy enclosed for members.
7. Community Centre Report
To receive Community Centre Report prepared by the Town Hall Manager.
Copy enclosed for members.
8. Town Hall & Community Centre Booking Lists
Available on website: www.hunstantontowncouncil.gov.uk
9. Caretaker Contract for Town Hall & Community Centre
To consider the Caretaker Tender Advert for 2018/19 financial year.
Copy to be distributed to members by email prior to the meeting.