



HUNSTANTON

TOWN COUNCIL

To all members.

Committee Meetings

You are summoned to attend meetings of those committees of which you are a member on

Wednesday 10th May 2017

The meetings will be held in Hunstanton Town Hall, in the following sequence:-

Commencing at 6.30pm

1. General Purpose
2. Finance
3. Quality Council
4. Town Hall Management

The business to be transacted at each meeting and copies of relevant documentation are enclosed.

J Roomes
Deputy Clerk
4th May 2017

HUNSTANTON TOWN COUNCIL

There will be a meeting of the **Finance Committee** on
Wednesday 10th May 2017 in Hunstanton Town Hall
This meeting will follow on from that of the General Purpose Committee

The following business will be transacted
**Please note: this meeting may be recorded or filmed
by the Town Council or members of the public.**

1. Apologies for Absence
2. Declarations of Interest
To receive members' declarations of interest.
3. Minutes - confirmation of
Previous meeting of the Finance Committee held 12th April 2017.
4. Minutes
To consider any matters arising.
5. Finance Committee Working Parties
No meetings have been held.
6. Annual Statement of Accounts
To consider the Annual Statement of Accounts. Copies delivered to members 01/05/2017.
7. Car Park Electronic Information Boards
At the request of Cllr Johnson to discuss and consider car park electronic information boards.
8. Donation Requests
 - i. To consider the request from Norfolk Family Mediation for a donation to support their work in the Norfolk area. Copy of letter enclosed for members.
 - ii. To consider the request for a donation towards the Poppy Appeal November 2016. Year 2015/16 HTC gave a donation of £100.
9. Membership Renewal
To consider the annual membership of £50 for Fields in Trust. Current membership due to expire 31/05/2017. Copy enclosed for members.
10. Microwave Hire
To consider cancelling the microwave hire in the basement. Copy enclosed for members.
11. Computer Replacement
To consider the quotation from ECS to supply a new computer in the Facilities Manager's office. Current computer constantly crashing and is over 5 years old. Copy enclosed for members.

HUNSTANTON TOWN COUNCIL

There will be a meeting of the **General Purposes Committee** on
Wednesday 10th May 2017 in Hunstanton Town Hall.
Commencing at **6.30pm**.

The following business will be transacted
**Please note: this meeting may be recorded or filmed
by the Town Council or members of the public**

1. Apologies for Absence
2. Declarations of Interest
To receive members' declarations of interest.
3. Minutes - confirmation of
Previous meeting of the General Purpose Committee held on 12th April 2017.
4. Matters Arising
To consider any matters arising.
5. Hunstanton Green Management Committee.
At the request of Cllr Bird, Cllr Ian Deveraux to report on the new Hunstanton Green Management Committee proposal.
6. Councillors Surgery Report
To receive a report from one or more Town Councillors taking the March surgery.
7. Planning Applications
To receive a report from the Planning Chairman as to planning applications dealt with by e-planning since the last meeting.
8. Chamber of Trade
To receive a report from a member of HTC attending Chamber of Trade meetings.
9. Civic Society
To receive a report from a member of HTC attending the Civic Society.
10. Anglia in Bloom
To receive a report from a member of HTC on the Anglia in Bloom Committee.
11. Hunstanton Prosperity
Cllr Winnington to give a report on the Hunstanton Visitor Survey 2016.
Copy enclosed for members.
12. General Purpose Committee Working Parties
No meetings have been held.
13. SNAP
To consider ways HTC can maintain contact with SNAP.

HUNSTANTON TOWN COUNCIL

There will be a meeting of the **Quality Council Committee** on **Wednesday 10th May 2017** in Hunstanton Town Hall.
This meeting will follow on from that of the Finance Committee.

The following business will be transacted
**Please note: this meeting may be recorded or filmed
by the Town Council or members of the public.**

1. Apologies for Absence
2. Declarations of Interest
To receive members' declarations of interest.
3. Minutes - confirmation of
Previous meeting of the Committee held on 12th April 2017.
4. Minutes
Matters arising.
5. Quality Council Committee Working Parties
To receive the minutes from the Quality Council Working Parties.
Neighbourhood Plan Working Party – 18th April 2017.
No recommendations.

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HUNSTANTON TOWN COUNCIL

There will be a meeting of the
Town Hall & Community Centre Management Committee on
Wednesday 10th May 2017 in Hunstanton Town Hall.
This meeting will follow on from that of the Quality Council Committee.

The following business will be transacted
**Please note: this meeting may be recorded or filmed
by the Town Council or members of the public.**

1. Apologies for Absence
2. Declarations of Interest
To receive members' declarations of interest
3. Minutes - confirmation of
Previous meeting of the Committee held on 12th April 2017.
4. Minutes – matters arising
5. Town Hall & Community Centre Working Parties
No meetings have been held.
6. Town Hall Report
To receive Town Hall Report prepared by the Town Hall Manager. Copy enclosed for members.
7. Community Centre Report
To receive Community Centre Report prepared by the Town Hall Manager.
Copy enclosed for members.
8. Town Hall & Com Centre Booking Lists
Copy available from Deputy Clerk due to website issues.

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