

Hunstanton Town Council - Budget & Actual Figures 2019/20 & 2020/21

Precept & Government Grant = 2019/20 £162,318.00

Precept & Government Grant = 2020/21 - £181,628

1st April 2019 - 31st March 2020

1st April 2020 - 31st March 2021

Table - 1 Town Council	Estimated Figure 2019/2020	Actual Figure 1st April 2019 - 31st March 2020	Notes / suggestions relating to 2019/20 figures	Estimated Figure 2020/21	Figures 1st April 2020 - 31st August 2020	Notes / suggestions relating to 2020/21 figures	Estimated Figure 31 st March 2021
INCOME							
Annexe	£ 5,280.00	£ 5,280.00		£ 5,280.00	£ 1,320.00	2 months free	£ 4,400.00
Bank Interest	£ 300.00	£ 868.37		£ 250.00	£ 24.17		£ 130.00
Orchard	£ -	£ 236.16		£ -	£ -		£ -
Chamber Hire	£ -	£ 120.00		£ -	£ -		£ -
Allotments	£ -	£ 1,865.00		£ -	£ 1,850.00		£ 1,850.00
Mayor Fundraising	£ -	£ 1,174.26		£ -	£ -		£ -
Community Infrastructure Levy	£ -	£ 1,330.08	Move to Reserves - funds allocated to children's park equipment	£ -	£ -		£ -
Festival of Christmas Income	£ -	£ 1,350.00		£ -	£ -		£ -
Grant	£ -	£ -		£ -	£ 1,000.00	Covid Grant - Food Bank	£ 1,000.00
Recycling Credit	£ -	£ 5.00		£ -	£ 8.79		£ 20.00
Total Income	£ 5,580.00	£ 12,228.87		£ 5,530.00	£ 4,202.96		£ 7,400.00
EXPENDITURE							
Community Orchard	£ 500.00	£ 754.20	2 x recycle bins	£ 500.00	£ -		£ -
Telephone	£ 1,000.00	£ 983.45		£ 1,000.00	£ 261.60		£ 1,000.00
Lift	£ 1,000.00	£ 1,038.12		£ 1,000.00	£ 125.46		£ 1,000.00
Dial-a-Bus	£ 600.00	£ -	No donation -	£ -	£ -		£ -
Civic Fund	£ 3,000.00	£ 939.50	A Bosworth (Cllr Bishopp no event)	£ 3,000.00	£ -		£ -
Neighbourhood Plan	£ 500.00	£ -		£ 2,000.00	£ -		£ 500.00
Hunstanton in Bloom	£ 2,330.00	£ 710.08		£ 2,000.00	£ -		£ 100.00
Remembrance	£ 1,000.00	£ -		£ 1,000.00	£ -		£ 100.00
Advertising	£ -	£ 100.00		£ 1,000.00	£ -		£ 500.00
Refuse	£ 1,000.00	£ -	In TH & CC A/C's	£ 1,000.00	£ -		£ 1,000.00
Donations, Sponsorships & Trophies	£ 3,000.00	£ 2,891.15		£ 3,000.00	£ 1,630.00		£ 3,000.00

Carpet Cleaning	£ 500.00	£ -	Remove - now undertaken by caretaker	£ -	£ -		£ -
Rates & Water Rates	£ 5,000.00	£ 4,823.13		£ 6,000.00	£ 275.17		£ 1,000.00
	£ 1,000.00						
Utilities	£ 3,500.00	£ -	In TH & CC A/C's	£ 3,000.00	£ -		£ -
Councillor & Staff Expenses	£ 500.00	£ 317.49		£ 1,000.00	£ -		£ 500.00
Office Stationery	£ 1,000.00	£ 849.69		£ 1,000.00	£ 292.20		£ 600.00
Computer costs, Internet & Back-up	£ 3,500.00	£ 3,768.56		£ 3,500.00	£ 1,388.02		£ 2,500.00
Cleaning Materials	£ 500.00	£ -	In TH & CC A/C's	£ 500.00	£ 504.04		£ 1,000.00
Documents Delivery	£ 300.00	£ -		£ -	£ -		£ -
Audit, Consultancy & Salary Provision	£ 3,500.00	£ 1,616.70		£ 3,500.00	£ 1,603.49		£ 2,000.00
Licencing, Subscriptions & Software Subscriptions (Sage)	£ 2,000.00	£ 4,459.17		£ 2,000.00	£ 180.00		£ 1,000.00
Photocopier Leasing Charges	£ 2,500.00	£ 1,303.41		£ 2,000.00	£ 1,028.20		£ 2,000.00
Repairs, Renewals & Servicing	£ 3,000.00	£ 8,188.39	Replacement toilet (Disabled TH), installation hot water supply, kitchen worktop & sink in Chamber kitchen, toilets, vinyl & carept tiles in stage dressing rooms, electric griddle TH kitchen, redecoration of Town Hall	£ 2,000.00	£ 8,607.23	Redecoration outside Town Hall & Annexe, replacement wooden window frames, Turret hall entrance redecoration	£ 10,000.00
Fire Alarm	£ -	£ 820.30		£ 1,000.00	£ 1,163.00		£ 1,000.00
Office Equipment	£ 500.00	£ -		£ 500.00	£ -		£ -
Bank Charges	£ 1,200.00	£ 793.77		£ 1,200.00	£ 126.59		£ 350.00
Miscellaneous Costs	£ 1,200.00	£ 52.40		£ 200.00	£ -		£ 200.00
Election Costs	£ 6,000.00	£ 45.98		£ 3,000.00	£ -		£ 3,000.00
Civic Regalia Maintenace & Update	£ 500.00	£ 175.00		£ 500.00	£ -		£ 500.00
Royal British Legion Wreath	£ 150.00	£ -		£ 150.00	£ -		£ 150.00
Community Defribulator	£ 500.00	£ 1,494.00		£ 500.00	£ 354.00		£ 500.00
Dog Waste Bins	£ 500.00	£ 244.30		£ 500.00	£ -		£ 500.00
Training	£ 3,580.00	£ 482.00		£ 2,000.00	£ 440.00		£ 1,000.00
Insurance costs	£ 1,500.00	£ 1,200.67		£ 1,500.00	£ 2,218.30		£ 2,500.00
Contingency	£ 3,000.00	£ -		£ 3,000.00	£ -		£ 3,000.00
Community Projects & Engagements	£ 3,000.00	£ 59.24		£ 3,000.00			£ 1,000.00
Town Notice Board	£ 500.00	£ -		£ -	£ -		£ -
Website	£ -	£ 1,745.00		£ 1,200.00	£ 750.00		£ 1,000.00

Disabled Facilities (WC)	£ 5,000.00	£ -		£ 5,000.00	£ -		£ 5,000.00
Grit Bin	£ -	£ -		£ 500.00	£ -		£ 500.00
Recreation Business Plan & Consultation Fees	£ 5,000.00	£ -		£ -	£ -		£ -
Allotments	£ -	£ 3,531.91	Water leak	£ -	£ 201.55		£ 350.00
Councillor Surgery	£ -	£ 148.06		£ -	£ -		£ -
Health & Safety	£ -	£ 517.27		£ 500.00	£ -		£ 500.00
Festival of Christmas (VJ)	£ -	£ 2,880.84		£ 5,000.00	£ -		£ -
Environment Issues (AK)	£ -	£ -		£ 2,500.00	£ 338.00		£ 2,500.00
Hearing Loops (JR)		£ -		£ 1,000.00	£ -	Work in progress	£ 1,000.00
Highways	£ -	£ 6,376.00		£ -	-£ 3,188.00	Full invoice went in 2019/20 a/c's, 50% funding received April 2020	£ -
Total Expenditure	£ 72,860.00	£ 53,309.78		£ 72,750.00	£ 18,298.85		£ 52,350.00
Table 2 - Tourist Information Centre	Estimated Figure 2019/2020	Actual Figure 1st April 2019 - 31st March 2020	Notes / suggestions relating to 2019/20 figures	Estimated Figure 2020/21	Figures 1st April 2020 - 31st August 2020	Notes / suggestions relating to 2020/21 figures	Estimated Figure 31 st March 2021
INCOME							
SLA	£ 43,000.00	£ 43,000.00		£ 43,000.00	£ 14,000.00		£ 14,000.00
Retail Sales	£ 41,550.00	£ 53,133.20		£ 49,100.00	-£ 26.00	Sandringham ticket refund	-£ 100.00
Total Income	£ 84,550.00	£ 96,133.20		£ 92,100.00	£ 13,974.00		£ 13,900.00
EXPENDITURE							
Retail Purchases	£ 35,100.00	£ 46,366.21		£ 41,500.00	£ 433.86		£ 500.00
Rates/Water Rates/ Refuse	£ 1,200.00	£ 4,500.57		£ 4,700.00	£ 1,598.60		£ 2,000.00
	£ 3,500.00						
Telephone & Internet	£ -	£ 181.12		£ 350.00	£ 38.28		£ 38.28
Electricity	£ 1,200.00	£ 1,916.04		£ 1,200.00	£ -		£ -
Stationery	£ 600.00	£ 674.67		£ 600.00	£ -		£ -
Photocopying	£ 1,000.00	£ 821.51		£ 1,500.00	£ -		£ -
PDQ Machine	£ 800.00	£ 644.28		£ 500.00	£ 122.88		£ 122.88
Equipment Maintenance	£ 250.00	£ -		£ 500.00	£ -		£ -
Repairs & Renewals	£ 500.00	£ 178.22		£ 1,000.00	£ -		£ -
Staff Uniforms	£ 200.00	£ 112.90		£ 300.00	£ -		£ -
Advertising	£ 200.00	£ 287.50		£ 250.00	£ -		£ -
Cleaning Materials	£ 100.00	£ 103.49		£ 100.00	£ -		£ -

Insurance	£ 1,052.00	£ 1,200.67		£ 1,300.00	£ -		£ -
Contingency	£ 1,000.00	£ -		£ 1,000.00	£ -		£ -
Total Expenditure	£ 46,702.00	£ 56,987.18		£ 54,800.00	£ 2,193.62		£ 2,661.16
* TIC Salaries in Employment Cost Figure							
* Stock figure 31st March 2020 £4589							
Table 3 - Community Centre	Estimated Figure 2019/2020	Actual Figure 1st April 2019 - 31st March 2020	Notes / suggestions relating to 2019/20 figures	Estimated Figure 2020/21	Figures 1st April 2020 - 31st August 2020	Notes / suggestions relating to 2020/21 figures	Estimated Figure 31 st March 2021
INCOME							
Hall Hire	£ 15,000.00	£ 14,159.13	2 weeks loss in bookings due to covid	£ 12,000.00	£ 955.00	Shelly £600/Slimming World £2800/Benjamin £900	£ 5,400.00
Disco	£ 200.00	£ -	REMOVE	£ -	£ -		£ -
Heacham Car Scheme	£ -	£ -		£ -	£ 950.00		£ 2,850.00
Total Income	£ 15,200.00	£ 14,159.13		£ 12,000.00	£ 1,905.00		£ 8,250.00
EXPENDITURE							
Disco	£ 500.00	£ -	REMOVE	£ -	£ -	Remove	£ -
Rates/Water Rates/Refuse	£ 2,000.00						
	£ 4,400.00	£ 6,614.01		£ 7,000.00	£ 44.74		
	£ 700.00						£ 2,000.00
Utilities	£ 3,500.00	£ 2,844.02		£ 3,500.00	£ 719.47		£ 2,000.00
Alarm & Fire Alarm	£ 1,500.00	£ 1,096.58		£ 1,000.00	£ 405.00		£ 1,000.00
CCTV	£ 2,500.00	£ 1,962.76		£ 2,500.00	£ 58.40		£ 2,500.00
Cleaning	£ 500.00	£ -		£ 1,000.00	£ 202.91		£ 1,000.00
Repairs, Renewals,Tools, Refurbs, Maintenance	£ 5,000.00	£ 2,525.03		£ 2,000.00			£ 4,000.00
	£ -						
Wi-Fi	£ 1,000.00	£ 187.46		£ 500.00	£ -		£ 500.00
Advertising	£ 500.00	£ -		£ 500.00	£ -		£ 500.00
Entertainment Fees	£ -	£ -			£ -	Remove	£ -
Insurance	£ 1,800.00	£ 1,380.68		£ 1,500.00	£ 2,219.00		£ 2,219.00
Health & Safety	£ 500.00	£ -		£ 500.00	£ -		£ 500.00
License Fee & Music Licence	£ 1,500.00	£ 44.23		£ 1,000.00	£ -		£ 500.00
Defribulator	£ 2,500.00	£ -	Posted to Town Council A/C	£ 2,500.00	£ -	Defrib in Town Council accounts	£ -
Emergency Contingency	£ -	£ -		£ 1,000.00	£ -		£ 1,000.00
Contingency - Car Park	£ -	£ -		£ 5,000.00	£ -		£ 5,000.00

Refurbishment	£ -	£ -		£ 17,000.00	£ 3,027.33		£ -
Total Expenditure	£ 28,400.00	£ 16,654.77		£ 46,500.00	£ 6,676.85		£ 22,719.00
Table 4 - Main Hall	Estimated Figure 2019/2020	Actual Figure 1st April 2019 - 31st March 2020	Notes / suggestions relating to 2019/20 figures	Estimated Figure 2020/21	Figures 1st April 2020 - 31st August 2020	Notes / suggestions relating to 2020/21 figures	Estimated Figure 31 st March 2021
INCOME							
Hall Hire	£ 20,000.00	£ 20,417.00	2 weeks loss in bookings due to covid	£ 25,000.00	-£ 50.00	Venue hire refund	-£ 500.00
Christmas Fair 2019	£ -	£ 718.24		£ -	£ -		£ -
Total Income	£ 20,000.00	£ 21,135.24		£ 25,000.00	-£ 50.00		-£ 500.00
EXPENDITURE							
Cleaning Materials	£ 1,000.00	£ 980.61		£ 1,000.00	£ 439.51		£ 1,000.00
Repairs, Renewals, Maintenance, Refurbishment	£ 5,000.00	£ 19,512.07	Curtains/lighting/ flooring, skirting, new toilets, basins, taps, toilets seats	£ 5,000.00	£ 499.67		£ 1,500.00
Health & Safety	£ 500.00	£ -		£ 500.00	£ -		£ 500.00
Refuse	£ 1,000.00	£ 284.91		£ 1,000.00	£ -		£ 500.00
Insurance	£ 1,200.00	£ -		£ 1,000.00	£ -		£ 1,000.00
Contingency	£ 3,000.00	£ -		£ 3,000.00	£ -		£ 3,000.00
Utilities	£ 3,000.00	£ 4,194.82		£ 3,000.00	£ 23.22		£ 1,000.00
Wedding Fair	£ -	£ 85.62		£ 3,000.00	£ -		£ 1,000.00
Music Licence	£ -	£ 127.43		£ 1,000.00	£ -		£ 500.00
Total Expenditure	£ 14,700.00	£ 25,185.46		£ 18,500.00	£ 962.40		£ 10,000.00
Table 5 - Basement	Estimated Figure 2019/2020	Actual Figure 1st April 2019 - 31st March 2020	Notes / suggestions relating to 2019/20 figures	Estimated Figure 2020/21	Figures 1st April 2020 - 31st August 2020	Notes / suggestions relating to 2020/21 figures	Estimated Figure 31 st March 2021
INCOME							
Basement Hire	£ 1,000.00	£ 1,845.00		£ 1,500.00	£ -		£ -
Total Income	£ 1,000.00	£ 1,845.00		£ 1,500.00	£ -		£ -
EXPENDITURE							
Utilities - Electricity only allocated	£ -	£ 200.00		£ 1,000.00	£ -		£ -
Maintenance	£ -	£ 290.00		£ 500.00	£ -		£ 500.00
Contingency	£ 500.00	£ -		£ 1,000.00	£ -		£ 1,000.00
Total Expenditure	£ 500.00	£ 490.00		£ 2,500.00	£ -		£ 1,500.00

Total Income	Estimated 1st April 2019 to 31st March 2020	Actual Figure 1st April 2019 - 31st March 2020		Estimated Figure 2020/21	Figures 1st April 2020 - 31st August 2020		Estimated Figure 31 st March 2021
Town Council	£ 5,580.00	£ 12,228.87		£ 5,350.00	£ 4,202.96		£ 7,400.00
Tourist Information Centre	£ 84,550.00	£ 96,133.20		£ 92,100.00	£ 13,974.00		£ 13,974.00
Community Centre	£ 15,200.00	£ 14,159.13		£ 12,000.00	£ 1,905.00		£ 1,905.00
Main Hall	£ 20,000.00	£ 21,135.24		£ 25,000.00	-£ 50.00		-£ 500.00
Basement	£ 1,000.00	£ 1,845.00		£ 1,500.00	£ -		£ -
	£ 126,330.00	£ 145,501.44			£ 20,031.96		£ 22,779.00
		£ -					£ -
Government Grant		£ 2,318.00			£ 1,628.00		£ 1,628.00
Precept		£ 160,000.00			£ 180,000.00		£ 180,000.00
Totals	£ 126,330.00	£ 307,819.44		£ 135,950.00	£ 201,659.96		£ 204,407.00
Total Expenditure	Estimated 1st April 2019 to 31st March 2020	Actual Figure 1st April 2019 - 31st March 2020		Estimated Figure 2020/21	Figures 1st April 2020 - 31st August 2020		Estimated Figure 31 st March 2021
Town Council	£ 72,860.00	£ 53,309.78		£ 72,750.00	£ 18,298.85		£ 52,350.00
Tourist Information Centre	£ 46,702.00	£ 56,987.18		£ 54,800.00	£ 2,193.62		£ 2,661.16
Community Centre	£ 28,400.00	£ 16,654.77		£ 46,500.00	£ 6,676.85		£ 22,719.00
Main Hall	£ 14,700.00	£ 25,185.46		£ 18,500.00	£ 962.40		£ 10,000.00
Basement	£ 500.00	£ 490.00		£ 2,500.00	£ -		£ 1,500.00
Employment Costs	£ 122,670.00	£ 118,080.28		£ 121,680.00	£ 40,703.89		£ 80,000.00
Totals	£ 285,832.00	£ 270,707.47		£ 316,730.00	£ 68,835.61		£ 169,230.16
Reserved Funds from Balances - 31st March 2020							
Item	Amount						
Youth Projects	£ 10,000.00						
Town Hall Grit Bin	£ 400.00						
Town Hall Repairs/Renewals	£ 10,000.00						
Community Centre Car Park	£ 5,000.00						
CC Refurbishment	£ 5,000.00						
	£ 30,400.00						

Bank Balance @ 1st September 2020			
Everyday account	7146.21		
Savings account	319750.87		
Total	326897.08		
