



HUNSTANTON TOWN COUNCIL

A meeting of the **Finance & Property Management (F & PM) Committee**
is to be held on **Wednesday 13th March 2019 at 6.30pm**
in the Council Chamber, Hunstanton Town Hall

This meeting will follow on from the GP & C Committee meeting

Please note: this meeting may be recorded or filmed by the Town Council or members of the public.

1. Apologies & Acceptance of reason for Absence

- i. To receive apologies of absence from members unable to attend this meeting.
- ii. To accept members reason for absence.

2. Declarations of Interest

To receive members declarations of interest.

3. Minutes – confirmation of

Confirmation of the minutes of the Finance & Property Management Committee meeting held 13th February 2019.

Copies circulated to members prior to meeting.

4. Matters Arising

Matters arising from the minutes of the Finance & Property Management Committee meeting held 13th February 2019.

5. Replacement Lighting in Town Hall

To consider the quotation from Emotive Sound & Light Ltd for the replacement lighting required for the Town Hall.

6. Basement Toilet Refurbishment.

To consider 3 quotations for the resealing, re-boxing of pipes where necessary and redecoration of the basement disabled toilet. Estimated cost to be £350.00

7. Yearly Fire Alarm and Fire Extinguisher maintenance contract.

Consideration of 2 quotations for the yearly contract for the maintenance of the fire alarm systems and extinguishers at TH and CC.

8. Employment Matters

- I. To receive an update from the Clerk in respect of the vacancy of Clerk's Assistant.
- II. To receive an update from the Clerk in respect of the vacancy of Cleaner / Caretaker.

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