HUNSTANTON TOWN COUNCIL

A meeting of the
Finance & Property Management (F & PM) Committee
is to be held on
Wednesday 13th February 2019 at 6.30 pm
in the Council Chamber, Hunstanton Town Hall

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The following business to be transacted:

*Please note: this meeting may be recorded or filmed by the Town
Council or members of the public.*

1. Apologies & Acceptance of reason for Absence
    i.   To receive apologies of absence from members unable to attend this meeting.
    ii. To accept members reason for absence.

2. Declarations of Interest
   To receive members declarations of interest.

3. Minutes – confirmation of
   Confirmation of the minutes of the Finance & Property Management Committee meeting held 9th January 2019.
   Copies circulated to members prior to meeting.

4. Matters Arising
   Matters arising from the minutes of the Property Management Committee meeting held 9th January 2019.

5. Auditors Report
    i.   To receive the Auditors report 23rd November 2019.
    ii. To receive the Auditors report 17th January 2019.

6. Expenditure of £5000 allocated for Christmas 2019
    I.   To consider how the sum of £5,000 allocated to Christmas 2019 be expended.
    II.   To consider expenditure over £250 from this budget go through Finance Committee prior to HTC confirming financial support to the suggested event / purchase.
    III. To consider hiring a 'Snow Globe' for 4 hours December 1st 2019 at a cost of £1445.50 + vat. This expenditure to come from the £5,000 allocated in budget figures for Christmas 2019.

7. Employment Law Consultancy Contract
   To consider renewing Elcons Employment Law Consultancy Contract at a cost of £1700.00 + vat per annum for a 3 year contract.

8. Recommendations from Working Parties
   To consider 4 recommendations from the Employment working party meeting held 6th February 2019. Minutes of the meeting enclosed for members.
   In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public may be asked to leave the meeting due to the nature of business to be discussed.

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